

# Oakley Church of England Junior School

## OJSA School Disco - £2.50

For your child to be able to access the school disco, please read the form below and send into school with the correct money in a sealed envelope before Tuesday 2<sup>nd</sup> July. Once a slip has been received, your child will be added to the 'Disco Register' – No ticket will be issued.

### Safety

- Children come to the disco to enjoy themselves. Please note that we will telephone parents and ask them to collect their child early in the event of them displaying poor behaviour.
- Admission is only for Oakley Church of England Junior School children.
- The OJSA reserves the right to refuse attendance at the disco if behaviour at a previous event or during school has been unacceptable.
- If your child has one to one support in school, we will require you to stay on site until you child has settled into the disco.
- Please ensure your child dresses appropriately. They should have a purse, wallet or handbag to keep their cash safe.

### Collections

- Children must be collected at the end of the disco by a person over 16 years old.
- Children will not be allowed to leave the school unaccompanied- Please don't instruct them to meet you elsewhere/walk home unaccompanied.
- Mobile phones or other electronic toys will not be allowed at the disco.

### Contact

- An emergency contact number must be included on the permission slip as we may need to contact you during the event.

### Medical

- Medical conditions that the OJSA should be aware of must be disclosed prior to the event by using the permission slip below and contacting the school office at least 5 working days before the event.
- If your child has any medical requirements, inhalers or auto-inject pens etc, please ensure these are brought in with your child and handed in to the school office before the start of the event.
- **If your child has food allergies or food intolerances we strongly recommend that they bring their own food and drink to the disco.**

### Helpers

We are ALWAYS looking for people to help with setting up, entry, refreshments, patrolling the school, tidying up at the end etc.

We cannot run these events without *your* help so please, to help these events go ahead, let us know if you can help by visiting the OJSA Facebook Page.



Child's Name	Class
Emergency Contact Number (for use during event)	
Are there any medical conditions we should be aware of eg Epilepsy, Asthma, Diabetes? (Please give us details here <b>even</b> if you have told the school before and ensure any medical equipment is handed to <b>the school office</b> on the night of the disco).	
Please sign if you have read the rules and regulations above and are happy for the OJSA to have your contact details and any medical information about your child to be used only at the event if necessary.	Parent / Carer Signature