



OAKLEY CHURCH OF ENGLAND JUNIOR SCHOOL

Oakley Lane
Oakley Basingstoke
RG23 7JZ

Tel: 01256 780433

www.oakleyjuniorschool.co.uk

Headteacher: Mr Steve Rich

Dear Parents

Your son/daughter has expressed an interest in joining the following club:

Club: _____

Day _____

From _____ to _____ (time)

Further comments: _____

Staff organising clubs will be responsible for the pupils who attend the club and cannot take responsibility for pupils who do not attend.

Clubs will finish at the stated time and it is the responsibility of parents to ensure the safety of their child on their journey home.

Commitment to attendance is important.

Cancelled clubs

If, for any reason, a club is cancelled in advance, children will be notified. Sometimes, clubs are unavoidably cancelled at short notice. All children not collected will be supervised until the normal club finishing time. Please **do not telephone** as often a decision cannot be made until the last moment. In instances where you think a club may be cancelled due to the weather, please collect your child at the normal time if possible.

Mr Steve Rich
Headteacher

✂ _____

Name _____ Class _____

I give permission for my son/daughter to attend _____ club until the stated time and will make arrangements for their safe journey home.

Signed _____ (parent)